

HOST A PRIVATE EVENT



Reserve the whole museum for your next private event! Space could include 7,000 square feet of exhibits, Lock 3 Commons area, and convenient on-site parking.



Birthday Parties • Holiday Parties • Company Parties
Vendor Fairs • Themed Parties



Pricing starts at \$500 with a discount for members!
(see back for details)



HOSTING A PRIVATE EVENT WITH US IS EASY AND AFFORDABLE!

BOOK A TIME & PLAN YOUR EVENT

- Your 3 to 5 hour event can be held on any day of the week the museum is available.
- You will have access to the whole museum exhibit space. If you plan to offer your guests food, you may choose from Lock Stop Cafe, Acme Fresh Market, or another museum approved vendor. Food may be eaten inside the Commons area right next to the museum.
- If you wish to serve alcoholic beverages at your event, they must be provided by the Lock Stop Cafe. ACM will connect you with Lock 3 to place your beverage order.
- You may have up to 450 guests, with 200 guests in the museum at a time. All children must be accompanied by an adult while inside the museum. The Lock 3 Commons area seats up to 180 comfortably (with bar and food tables). For non-seated events, guest total is a max of 250 people.
- You may set up anytime after 1:00pm on the day of the event.

PRICING & EXTRAS

- Pricing starts at \$500 for a 3 hour event. Please see full rental policy located on our website for additional costs, such as tables/chairs, bartenders, clean-up, and activities.
- Reservations must be scheduled at least 60 days in advance of event date. A 50% deposit and signed rental contract are required to hold a reservation.
- ACM members receive a 10% discount for Level 1, 15% for Level 2, 20% for Level 3 membership. (Corporate sponsors see guidelines based on sponsorship level.) Non-profits receive a 20% discount.
*Discounts on base rental fee only.

Contact tessa@akronkids.org or call us at 330.396.6103 to book your event.

AKRONKIDS.ORG

