



**Akron Children's Museum  
JOB POSTING**

<b>Job Title:</b>	<b>Museum Educator - PT</b>
<b>Job Location:</b>	<b>Akron Children's Museum – Education Department</b>
<b>Reports To:</b>	<b>Executive Director</b>
<b>FLSA Status:</b>	<b>Non-Exempt Hourly/ Temporary</b>
<b>Work Hours:</b>	<b>10 - 25 hours per week</b>
<b>Pay:</b>	<b>\$15/hour</b>
<b>Work Schedule:</b>	<b>Rotating schedule during the week and may include some weekends (September 2021 - June 2022)</b>

**DUTIES:**

Deliver K-8 students programs during field trip visits for the 2021 -2022 school year.

Deliver public Science, Technology, Engineering, Arts, and Mathematics (STEAM) -based programs for walk-in visitation during the weekend. This includes assisting with program/script development, training volunteers, materials acquisition, program delivery, tracking visitation and clean-up/recovery.

Deliver a variety of STEAM-based programs for children age pre-k through 12 at the Museum and through distance learning according to supervisor specifications. This includes but is not limited to materials acquisition, program delivery, tracking visitation and clean-up/recovery.

Deliver public programs and activities at community and various outreach events. This may require some local travel, including driving the Museum's cargo van. This may also include loading and unloading, setting up and taking down equipment and materials for such events.

Demonstrate and maintain safe practices.

Communicate with students of all ages, volunteers, visiting teachers, and staff.

Periodically walk through the museum floor and straighten as needed. Assist in upkeep of the exhibit, STEAM Lab and classrooms, and properly maintain the program supply areas.

Maintain safe, attractive, and efficient office, storage, classroom, and gallery spaces.

Communicate with children, parents and staff members effectively, truthfully and respectfully.

Assist with the preparation of developmentally appropriate materials, presentations and activities which reflect the needs and interest of children and adults participating in programs presented by the Akron Children's Museum.

Adhere to all ACM protocol, policies and best practices to ensure high-quality, content-approved programs and presentations.

Participate in evaluations and professional development to improve self and Museum programs.

Assist in curriculum development and lesson planning for Museum programs and summer camps.

Facilitate field trip experiences, programs and summer camp offerings as assigned by the supervisor.

Other duties as assigned.

**Helpful Attributes**

Successful candidates will possess meticulous attention to detail, strong organizational and verbal communications skills, a desire to work in a team environment and a willingness to accept challenges, as well as an interest in the mission and vision of the Akron Children's Museum.

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl and talk or hear. The employee is frequently required to climb or balance. The employee must regularly lift and /or move 25 pounds or more. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.

**Qualifications**

A Bachelor's Degree is preferred, or commensurate education and experience. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

***Interested candidates should forward an application or resume to The Akron Children's Museum's Education Coordinator, 216 S. Main St. Akron Ohio 44308, or email [margaret@akronkids.org](mailto:margaret@akronkids.org)***

The Akron Children's Museum is an Equal Opportunity Employer.